

[Your Name]
[Street Address]
[City, ST ZIP Code]
[Date]June 23, 2015

[Recipient Name]
[Title]
[Company Name]
[Street Address]
[City, ST ZIP Code]

Dear [Recipient Name]:

This season [Insert Club Name] [Provide details on season's achievements]. Without the backing of corporations like you [Insert Club Name] would not be able to achieve the high level of success we currently demonstrate.

On behalf of the [Insert Club Name] members, I want to extend a heart-felt thank you to and your corporation's commitment to developing the next generation of ultimate athletes. Your generous commitment has helped make [Insert Club Name]'s vision for the club's future a reality by offsetting [List Club Expenses].

As we continue to grow as a club, please know that partnerships with our sponsors are vital to [Insert Club Name]'s success.

Thank you again, and we look forward to your continued support.

Sincerely, (With Kind Regards)

[Your Name]
[Signature]
[Title]

On behalf of the [Insert Club Name]
[List Club Members]